



Case-Barlow Farm Photography Policy
1931 Barlow Road Hudson, Ohio 44236
Email: casebarlowfarm@gmail.com

Founded in 1814, Case-Barlow Farm offers a restored bank barn, a wagon shed, four acres of grounds and gardens, and 1830s farmhouse and is available for private photography sessions. Case-Barlow Farm is an historic Western Reserve landmark that contains valuable and irreplaceable buildings and property. Please exercise care during your presence at Case-Barlow Farm.

Requirements:

1. **Advance Arrangement:** Case-Barlow Farm is private property and its name and image are copyrighted.

Arrangements to film, tape record, photograph or create artistic renderings or displays must be made in advance by contacting Case-Barlow Farm by email.

2. **Project Description/Script:** Prior to granting permission for use of the property, Case-Barlow Farm requires a written description of the proposed project. Case-Barlow Farm reserves the right to require and review a script, where applicable.

3. **Commercial Use:** Case-Barlow Farm does not permit the use of its name, image or collections for commercial purposes without prior approval.

4. **Exterior Photography--House and Grounds:** Photographers, videographers, producers, writers and other technicians must be accompanied by a Case-Barlow Farm representative.

5. **Interior Photography:** Photographers must be escorted by Case-Barlow Farm representative. The farm's collections are precious and we therefore require that exceptional care be taken with them. Leaning on walls, furniture or doors, and touching furnishings is expressly forbidden. Furnishings and other works of art have been arranged in a historically accurate fashion and any alteration must be approved and carried out by a Case-Barlow Farm's representative. Electrical power is limited. The type and amount of electricity used must be determined and approved in advance. Either strobe or electronic flashes should be used. Flash bulbs, guns and tungsten lighting are prohibited. Tripods must be equipped with rubber tips. Dollies are also prohibited.

6. **Permission Request and Acknowledgment of Agreements:** The Case-Barlow Representative must approve request in writing.

7. Certificate of Insurance: Case-Barlow Farm requires a Certificate of Insurance from those wishing to film, tape, or photograph Case-Barlow Farm. The insurance certificate is evidence of proper insurance coverage and adequate limits of coverage. Case-Barlow Farm, Inc. must be named as an additional insured.

8. Fees: Case-Barlow Farm allows photography, film, and video rentals. The fee is \$50 per hour for use of only the grounds; and \$75 per hour for use of buildings and grounds. Payment is due in advance but will be refunded if cancelled 24 hours of date of photography. Cancellations due to weather may be rescheduled. Photography and filming cannot begin until fees have been paid in full.

9. Credit and Acknowledgment: Case-Barlow Farm requests the following acknowledgment: _____ acknowledges the assistance of Case-Barlow Farm, Hudson, Ohio.

10. Aerial Photography: Aerial photography is subject to the same requirement as other forms of photography as listed in this agreement.

11. Copies: Case-Barlow Farm requires a complimentary copy of the completed film, slides, photographs, book, article, audio, or videotape for Case-Barlow Farm archives and promotional purposes.